

**Minutes of the Annual Vestry Meeting (AVM)
and the Annual Parochial Church Meeting (APCM)
held at St Peter's Church, Oundle, Sunday 18th March 2018, 10:30am**

Chairman: Revd Stephen Webster
Parishioners present: 146
Apologies Given: 23

Secretary: Justine Turton
Clergy present: 3

Present: Diana Awdry, John Akrigg, Pepita Aris, Georgina Backhurst, Jema Ball, Jonathan Ball, Keziah Ball, Malachi Ball, Louisa Baker, Ian Baker, Alexandra Baker, Elizabeth Baker, Jo Baker, Violet Baker, Nidjah Bowen Lyttleton, Patricia Bird, Inna Carroll, Milena Carroll, Devin Carroll, Helmut Cartwright, Sue Christmas, Adrian Christmas, Annette Coales, Kelsey Coles, Barbara Cousins, Rod Cousins, Lorna Coutts, Steve Cunningham, Tracey Cunningham, Caroline Curtis, Susan De Heveningham, Antony de Heveningham, Rob Dillarstone, Sue Donnelly, Mark Donnelly, Rod Dowd, Margaret Dowd, Claire Everitt, Ronald Fayers, Maureen Farmer, Louise Foote, Liz Ford, Anna Freij, Ruby Garrod, Charlie Garrod, Sally Goatly, Mike Goatly, Catherine Goldsmith, Ian Goldsmith, Jane Golabeck, Joost Golabeck, Angus Golabeck, Brodie Golabeck, Nathan Golabeck, John Grubb, Erica Grubb, David Harding, Tony Hayward, Paul Hayward, George Higgins, Joel Higgins, Ollie Higgins, Ellie Higgins, Shirley Hillier, Sally Hopkins, Dominic Hopkins, Anne Howorth, Sarah Lee, Jonathan Lee, Annabelle Lee, Rebecca Lowndes, Elizabeth Mace, Jeremy Mace, William Mace, Joan Macey, David Macey, Frances Mansergh, Felicity Mansergh, Rosamund Mansergh, George Mansergh, Janet McMurdo, Alan McMurdo, Betty Mawhinney, Robin Newman, Julia Newman, Carol Orton, John Orton, Tom Ormston, Esther Ormston, Karen Pike, Eleanor Rayden, Alan Rayden, Osaro Richards, David Richards, Kasia Richards, Alexander Richards, Gordon Riddle, Judy Rusher, Jeremy Rusher, Sally Saunders, Ben Saunders, Daniel Saunders, Matthew Saunders, Margaret Smith, Stefanus Smith, Helen Smith, Ben Smith, Althea Strzebrakowska, Pauline Stubbs, Dorothy Sumner, Emily Taylor, Sue Tresadern, Alan Tresadern, Kim Treverton, Ben Treverton, Kerenza Treverton, Ailla Treverton, Bobbie Turton, Justine Turton, Samuel Turton, Susie Valentine-Pyle, Noah Valentine-Pyle, Eli Valentine-Pyle, David Varley, Ann Varley, Helen Vowles, Jake Vowles, Vanessa Waller, Michael Waller, Zachariah Waller, Joel Waller, Heather Watson, Patrick Watson, Toby Watson, Henry Watson, Edward Watson, Pam Weatherington, Jane Webster, Stephen Webster, Julia Wharton, Ingrid Wilmott, David Wills, Sheila Wills, Ben Wilson, Malcolm Winder, Lynn Winder, Rachel Wong, Val Wood

Apologies: Ann Adeney, David Adeney, Shirley Burchell, Peter Burchell, Cynthia Dimmock, Richard Dimmock, Julie Dodds, Mark Elkington, Jeremy Firth, Jenny Firth, John Flory, Wendy Forster, Frances Hawken, Gwen Hayward, Judith Hodgson, Sally Lock, Elizabeth Megahey, Sandra McAdam, Michael McAdam, Jonathan Morgan, Gill Morrison, Barry Morrison, Pauline Newman, Geoff Newman, Kate Pathak, Janet Roberts, June Round, John Round, Buffy Sones

Annual Vestry Meeting (AVM)

Rev Stephen Webster (SJW) and Rev Jema Ball (JB) lead a Welcome

Rev Mark Donnelly (NMD) lead the opening Prayer

The Meeting then sang ' Praise to the Lord, The Almighty, the King of Creation!

AVM 18.01 Minutes

The minutes of the Annual Vestry meeting held on Tuesday 28th March 2017 were accepted as a true record.

AVM 18.02 Election of Churchwardens and Commission of Deputy Warden Team

Churchwardens were elected as follows:-

Candidate	Proposed	Seconded
Stephen Cunningham	Kim Treverton	Nidjah Bowen Lyttleton
Emily Taylor		

Thanks were given to Steve Cunningham and Emily Taylor for all their hard work and dedication.

The following Deputy Warden Team were commissioned:-

Kelsey Coles, Janet McMurdo, Janet Roberts, Sally Saunders, Althea Strzebrakowska, Bobbie Turton, Neil Underwood

SJW then closed the meeting and the service continued.

Date:
(Rev Stephen Webster)

Signed _____

Annual Parochial Church Meeting (APCM) Sunday 18th March 2018

APCM 18.01

The minutes of the meeting of Tuesday April 28th 2017 were signed as a true record.

APCM 18.02 Electoral Roll – Julia Newman

Julia Newman presented the Electoral Roll report for the 22nd Year and final time! 2013's Electoral Roll was our last complete renewal therefore 2017 just needed amending for known additions and subtractions. 2019 will be our next complete renewal. From 2016's roll 3 have died, 6 have moved out of area, and there are 7 new additions. Last year's total was 378, this year it is 376.

Following Julia's report, SJW thanked her and Robin Newman for all their hard work over the years and presented her with a token of St Peter's appreciation.

APCM 18.03 Celebrating the PCC

The following members indicated they did not wish to be re-elected: Esther Ormston and Wendy Forster

Thanks were given to Esther for the work she has done on the PCC for the last three years and in all the other ways she continues to serve at St Peter's.

Thanks were given to Wendy for the work she has done as Treasurer and as a member of the PCC for the last three years.

The following were elected onto the PCC for a three year post:

Candidate	Nominated	Seconded
Janet McMurdo	Matthew Sutterby	Justine Turton

As there was just one candidate for three posts, the PCC therefore now has two casual vacancies. SJW encouraged the meeting to think about standing for the PCC and if anyone would like to do so to please see the clergy team.

SJW asked the rest of the PCC to come forward and thanks was given for all their hard work.

APCM 18.04 Appoint Sidespeople – Diana Awdry

The sidespeople were thanked for all their assistance. Diana Awdry, Kelsey Coles, Rob Dillarstone, Maureen Gent, Brian & Margaret Gratton, Sally Langham, David Macey, Jonathan Morgan, Geoff & Pauline Newman, David & Ann Varley were all elected Sidespeople. A request was made for more Sidespeople to come onto the rota.

APCM 18.05 Treasurer's Report

SJW informed the meeting that Wendy Forster has made the decision to step down from the role of Treasurer after serving for three years. Mark Elkington has indicated that he would be happy to stand as Treasurer but unfortunately was unable to attend the meeting today. SJW then went on to say that if anyone had any questions regarding the financial situation at St Peter's they could bring their questions to him during the next worship son and he would endeavour to answer them as part of Point 6. Questions and Comments section of the agenda.

SJW then asked David Varley (DV), Assistant Treasurer and Giving Officer to give a report to the meeting regarding the recent giving campaign.

After giving thanks to the wonderful response of the 'Thanksgiving' Campaign, DV gave the following breakdown of current givers:-

Regular Givers	=	190 people / families
Response to Campaign	=	83 people / families
New Givers	=	6 people / families
Increased Donations	=	33 people / families

Increase of Giving totals **£24,500** which includes Gift Aid etc

One off donations from 9 donors = **£18,000**

Everyone's giving, no matter how large or small is very important to the work carried out at St Peter's. DV then gave thanks to the meeting for entrusting him with this sensitive information and reiterated that there was only himself and the treasurer who was party to the information. He also mentioned that if anyone wanted to discuss giving at any time then just to get in touch.

SJW thanked DV for all his hard work and support.

SJW then asked Rob Dillarstone (RD), legacy officer to give a brief report. RD introduced himself and gave a brief outline of what a 'legacy' means to a church. He explained that he is currently finalised a legacy policy and associated documentation. In the near future a campaign will be launched with regards to legacy giving but in the meantime if anyone has any questions then please do not hesitate to contact him. He finished his report by sharing a quotation from the musical 'Hamilton' – "What is a legacy? It's planting seeds in a garden you never get to see"

SJW thanked RD for his hard work and assistance. He then introduced the next worship song, "This is Amazing Grace", and invited the meeting to bring forward any questions they might have that they would like to be presented at the meeting and recorded in the minutes.

APCM 18.06 Questions and Comments - "Presentation of the Annual Report", followed by questions and Any Other Business"

SJW introduced the Annual Report and informed the meeting that two questions had been presented.

Q. What age do you need to be to be able to serve on the PCC?

A. SJW said that St Peter's would encourage anyone to think about standing and the legal requirement is as follows:-

If you are 16 years old or over, have been on the electoral roll of your parish for at least 6 months and are an actual communicant you can stand for PCC.

Q. In what ways can we best support you as a clergy team as we go forward into the next year?

A. Continue to pray for us and our families. Continue to serve and think of other ways that God might be calling you to serve at St Peters.

As there was no other business, the meeting closed at 11.32am and the Sunday service continued.

Date:

Signed _____
(Rev Stephen Webster)

DRAFT